

## Contra Costa Interagency Council on Homelessness (CCICH)

# ADVISORY BOARD MEETING MINUTES

**Meeting Date: Tuesday, September 9, 2014**

**Time: 3:00pm – 5:00pm**

**Location: 1350 Arnold Drive, Suite 202 Conference Room, Martinez, CA**

**Advisory Board Attendance:** Brenda Kain, Doug Stewart, Janet Kennedy, Kevin Corrigan, Megan Monahan, Sean Connors, Stephan Peers, Teri House, Valerie Sloven

**Advisory Board Absent:** Joseph Villarreal, John Garth, Michael Pollard, Nishant Shah, Robin Heinemann

**Public Attendance:** Lavonna Martin, Dana Ewing, Amanda Stempson, Jeff Crandall, Tim O’Keefe

### 1. Introductions

### 2. Public Comment

- a. Sean Connors: please talk to me for applications to SPIRIT Program (Office for Consumer Empowerment)
- b. Tim O’Keefe: What is happening regionally around HUD memo that will no longer allow rental and program income to be a source of match for programs?
  - i. This creates significant problems. Shelter Inc. run these HUD grants without this match source. What have other non- profits been doing. Could put most non-profits that do housing out of business.
  - ii. Recent memo that was sent to grantees stating that rental and program income are not a source of match.
  - iii. What percentage of CoC providers know about this?
  - iv. Should write a letter, do research and find out who is affected by this, and suggest copying on letter whoever legislative people who know, formally state.
  - v. Cannot make a motion (need to put it on agenda first).
  - vi. Suggest include the board of supervisors and Lara Delaney.
  - vii. Put on next agenda

### 3. Strategic Plan Update

- a. Possibly have meeting to tweak a few points before the Friday general CCICH meeting?
- b. Board would like to have time to review a draft.
  - i. This will happen after the Friday general CCICH meeting.

### 4. Contra Costa County Homeless Awareness Toolkit (Action Items)

- a. Homeless awareness months in October and November. Great opportunity for board
- b. So the community engages by looking things up, but will put together a fact sheet?
  - i. Possibly Board get involved to talk/speak to community organizations, if give them talking points and statistics.
  - ii. Many of the council meetings are publicized and film, so this information is distributed to a wide audience.
- c. Action Steps: Need approval that we are doing this. And direction around completing the calendar. Need members to pick up proclamations at Antioch, Pittsburg, Walnut Creek, Antioch, and Richmond.
  - i. Antioch – Teri
  - ii. Concord – Brenda
  - iii. Walnut Creek – Valerie
  - iv. Richmond - Doug
  - v. Pittsburg – Lavonna
- d. Will be an email blast with attachment and sample proclamation.
- e. Motion
  - i. Statement of Motion
    - 1. Motion to approve actions to be taken by Lavonna Martin to develop homeless awareness months toolkit, identification of volunteers to reach out to cities and give proclamations.
  - ii. Procedural Record
    - 1. Motion Made by: Doug Stewart
    - 2. Seconded by: Stephan Peers
    - 3. AYES: Brenda Kain, Doug Stewart, Janet Kennedy, Kevin Corrigan, Megan Monahan, Sean Connors, Stephan Peers, Teri House, Valerie Sloven
    - 4. NOES: none
    - 5. ABSTAINS: none
    - 6. ABSENTS: Joseph Villarreal, John Garth, Michael Pollard, Nishant Shah, Robin Heinemann

**5. Council on Homelessness Logo (Action Items)**

- a. Council on Homelessness doesn't have its own identity. Assumed under the county. Difficult to find any activities of the Council because it is buried in webpages of other organizations. Longer convo in general. But present some ideas around a logo, when we do a homeless awareness month. Not official name.
- b. Great idea, look at what other people are doing. Recommend simple and one that copies well. Open door.
- c. The bottom logo doesn't show the community support, but it is the most simple.
- d. Like the bottom one but replace with a house or an arc of hands.
- e. Lavonna will take bottom and left logos and rework based on feedback.

## **6. Zero: 2016 (Action Items)**

- a. Opportunity to meet strategic plan goals. One approach to that.
- b. We need permanent housing, and don't have capacity and stock. Need to figure out how to redistribute what we currently in the right place, that takes a number of individuals around the table to do that. Part of campaign is to help identify those folks and create buy in.
- c. When we have consultants come, we often get more excitement and buy in from community stakeholders.
- d. What are these people going to bring into the room to get this done.
- e. Its not just the board, it's the service providers, faith community, a lot of things that need to elevate to make it a priority.
- f. This process would be separate from the quarterly meetings, and would bring in other partners who are not at the table but should be such as the health/medical community and also to a lesser extent Law Enforcement.
- g. If we commit and are accepted and decide this isn't working, you can opt out. First, miss report ins (get fired). Or opt out and say it is no longer meeting community's meeting.
- h. Motion
  - i. Statement of Motion
    1. Motion to apply for Zero: 2016
  - ii. Procedural Record
    1. Motion Made by: Stephan Peers
    2. Seconded by: Doug Stewart
    3. AYES: Brenda Kain, Doug Stewart, Janet Kennedy, Kevin Corrigan, Megan Monahan, Sean Connors, Stephan Peers, Teri House, Valerie Sloven
    4. NOES: none
    5. ABSTAINS: none
    6. ABSENTS: Joseph Villarreal, John Garth, Michael Pollard, Nishant Shah, Robin Heinemann

## **7. Executive Committee Orientation & CoC Governance Retreat**

- a. Looking into 30 Muir, Concord community room, and third location. Centrally located.
- b. Would public meeting be at 3pm?
  - i. Two people may have to leave at 3 pm.
- c. One thing we could do is have assignments and have reporting back.
- d. Understanding a consumer's role on the board.
- e. Mini SWOT analysis, what do we bring to the table.
- f. What are your interests, abilities, to bring to the table. – assignment. Will make sure that this is long enough and ask right questions.
- g. Casual dress.

- h. Consider difference between managing and solving homelessness. Community is good at managing people who get connected to resources. Would like to commit whether this body should be continue to manage homelessness or work to solve homelessness.
- i. Homelessness is a symptom of poverty and there are a lot of organizations that have worked to end poverty. Community clinics services. I would be concerned that if group spread itself too thin, that people lose vision of core.
- j. This will be important in the strategic plan for the board to hear what the community is saying around homelessness, and have the board hear this at the retreat.

**8. Pin It**

- a. Issue of HUD Match requirement.
- b. The next CCICH Full Membership Meeting is Friday, September 12<sup>th</sup>, 10 am – noon, Concord Police Department, 3<sup>rd</sup> floor training room, 1350 Galindo St., Concord, CA.
- c. The Tuesday, October 14<sup>th</sup> Executive Committee meeting is cancelled to accommodate the Executive Committee Orientation & CoC Governance Retreat on Friday, October 17<sup>th</sup>.