



## FY2019 CoC Program Competition Renewal Project Scoring Tool

### OVERVIEW

<b>Factor</b>	<b>Points</b>
1. Project's Work is Consistent with HUD and Local Priorities	15
2. Project Performance Outcomes	38
3. Agency Capacity	37
4. Efficient Use of Funds	10
5. <i>Reallocation Bonus</i>	5
<b>Total</b>	<b>100</b>

Note: The following projects will be reviewed for threshold in response to supplemental questions and placed at the bottom of Tier 1 at the discretion of the panelists:

- HMIS renewal projects,
- Coordinated Entry renewal projects, and
- Renewal projects operational less than one year.



## THRESHOLD CRITERIA

Factor	Points
<p><b>1. Coordinated Entry</b> Project participates in coordinated entry to the extent possible for this project type.</p>	N/A
<p><b>2. HMIS</b> Project will enter data for all CoC-funded beds into HMIS. A project serving survivors of domestic violence is required to use a comparable database to HMIS.</p>	N/A
<p><b>3. Successful Drawdown</b> Project, if operational, has made at least one successful drawdown of federal funds as of the time of this application.</p>	N/A
<p><b>4. Program Policies &amp; Procedures</b> Project has submitted policies and procedures that are consistent with minimum HUD requirements.</p>	N/A
<p><b>5. Participant Eligibility</b> The project will only accept participants that can be documented as eligible for this project's program type based on their housing and disability status.</p>	N/A
<p><b>6. Equal Access/Fair Housing</b> The project provides equal access and fair housing without regard to sexual orientation, gender identity, or local residency status.</p>	N/A



## SCORING CRITERIA

### 1. PROJECT'S WORK IS CONSISTENT WITH HUD AND LOCAL PRIORITIES (15 PTS.)

Factor 1.A. Prioritizing Chronically Homeless Households	Scale	Points
Percentage of new clients who are chronically homeless <ul style="list-style-type: none"> <li>Panelists may exercise discretion based on factors including but not limited to project size, population served (e.g., transition age youth, survivors of domestic violence), and circumstances beyond the project's sphere of influence</li> </ul>	>90%	5
	70-89.9%	3
	50-69.9%	1
	<50%	0

Factor 1.B. Project Impact & Responsiveness to Local Need	Scale	Points
Impact of the program in addressing local needs. Consider: <ul style="list-style-type: none"> <li>Subpopulations served</li> <li>Demonstrated need for the project type in the community</li> <li>Leveraged resources (e.g., site-based housing, match)</li> </ul> Panelists should consider the impact on the community if the project's funding were reduced or eliminated. Data packet provided during the competition can help inform if a project is meeting local need.	Excellent	10
	Very Good	8
	Good	6
	Fair	4
	Poor	0



**2. PROJECT PERFORMANCE OUTCOMES (38 PTS.)**

Keep in mind that outcomes will naturally be lower in a more difficult to serve population **such as persons experiencing chronic homelessness, mental illness and/or substance use disorders**. Panelists may exercise discretion based on factors including but not limited to project size, population served, and facility status issues beyond the project’s sphere of influence.

Keep in mind that outcomes will naturally be lower in a more difficult to serve population with severe needs and vulnerabilities **such as persons experiencing chronic homelessness, mental illness, substance use disorders and/or domestic violence survivors**.

<b>Factor 2.A. Housing Stability for RRH and PSH Projects</b>	<b>Scale</b>	<b>Points</b>
<b>RRH: Exits to Permanent Housing</b> % of “living-leavers” who exited to a permanent destination <i>RRH APR Sources: [(APR 23a Permanent Destinations Subtotal + APR 23b Permanent Destinations Subtotal) ÷ APR 5a Leavers]</i>	≥95%	20
	90-94.9%	19
	85-89.9%	18
<b>PSH: Increasing Housing Retention</b> % of participants who remained in the program for at least 6 months or “living-leavers” who exited to another permanent destination <i>PSH APR Sources: [APR22a1 Stayers 181 to 1825 Days + APR23a Permanent Destinations Subtotal + APR23b Permanent Destinations Subtotal] ÷ [APR5a Total Served - APR22a1 Stayers Less than 30 Days to 180 Days - APR23a Deceased - APR23b Deceased]</i>	80-84.9%	17
	75-79.9%	16
	70-74.9%	15
	50-69.9%	10
	40-59.9%	5
	<40%	0



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<b>Factor 2.B. Exits to Homelessness</b>	<b>Scale</b>	<b>Points</b>
% of persons who exited to homeless temporary destinations (emergency shelter, transitional housing, place not meant for human habitation, or hotel/motel)  <b>APR Sources:</b> <i>[Q23b Adults exiting to a temporary destination at more than 90 days + Q23a Adults exiting to a temporary destination at less than 90 days] ÷ [APR 5a Adults – APR 23a Deceased – APR 23b Deceased]</i>	≤2%	8
	2.1-4%	6
	4.1-6%	4
	6.1-8%	2
	8.1-10%	1
	>10%	0

<b>Factor 2.C. Maintaining/Increasing Cash Income</b>	<b>Scale</b>	<b>Points</b>
% of adults who maintained or increased any non-zero cash income (employment and/or mainstream benefits) based on last completed annual assessment for stayers and based on exit for leavers  <b>APR Sources:</b> <i>[Q19a3 Adults with increased income + Q19a3 Adults who gained income + Q19a3 Adults with the same non-zero income] ÷ [APR 5a Adults - APR 18 Adult Stayers Not Yet Required to Have an Assessment]</i>	≥90%	4
	80-89.9%	3
	70-79.9%	2
	60-69.9%	1
	<60%	0

<b>Factor 2.D. Connecting to Non-Cash Mainstream Benefits</b>	<b>Scale</b>	<b>Points</b>
% of adults who access at least one non-cash mainstream benefit based on last completed annual assessment for stayers and based on exit for leavers  <b>APR Sources:</b> <i>[APR 20b 1Plus Sources Leavers + APR 20b 1Plus Sources Stayers] ÷ [APR 5a Adults - APR 18 Adult Stayers Not Yet Required to Have an Assessment]</i>	≥40%	2
	10-39.9%	1
	<10%	0



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Factor 2.E. Connecting to Health Insurance	Scale	Points
% of adults who access at health insurance benefits based on last completed annual assessment for stayers and based on exit for leavers  <b><i>APR Sources: [APR 21 Stayers 1 Source of Health Insurance + APR 21 Stayers More than 1 Source of Health Insurance + APR 21 Leavers 1 Source of Health Insurance + APR 21 Leavers More than 1 Source of Health Insurance] ÷ [APR 5a Adults - APR 18 Adult Stayers Not Yet Required to Have an Assessment]</i></b>	≥95%	4
	85-94.9%	3
	75-84.9%	2
	55-74.9%	1
	<55%	0



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**3. AGENCY CAPACITY**

**(37 PTS.)**

<b>Factor 3.A. Administrative Structure</b>	<b>Points</b>
<p>Does the agency have the expertise, staff, procedural, and administrative structure needed to meet all grant audit, administrative, and reporting requirements?</p> <ul style="list-style-type: none"> <li>• Any outstanding HUD findings and/or financial audit findings? (2 pts)</li> <li>• Has HUD deobligated any of the agency's/program's grant funds in the past three operating years? (2 pts)</li> <li>• Does the application packet that was submitted reflect an agency with capacity that is sufficient to carry out the HUD administrative requirements? (2 pts)</li> </ul>	6

<b>Factor 3.B. HMIS Participation &amp; Data Quality</b>	<b>Points</b>
<ul style="list-style-type: none"> <li>• Does the project have 1% or fewer values that are missing/unknown for required HUD Universal Data Elements (UDEs)? (3 pts)</li> <li>• Does the project run data checks at least quarterly? (3 pts)</li> <li>• Applicants who request to correct HUD-submitted APR data past the review deadline and during the evaluation report review process will be penalized by 1 pt.</li> </ul> <p>Consider: HMIS Data Completeness Report Card</p>	6

<b>Factor 3.C. CoC Participation</b>	<b>Points</b>
<p>Does the agency and/or project sponsor participate in Contra Costa Council on Homelessness and CoC-related planning meetings?</p>	6



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<b>Factor 3.D. Consistent Implementation of Housing First</b>	<b>Points</b>
<p>Consider the extent to which a project’s policies include a commitment to identifying and lowering its barriers to housing.</p> <ul style="list-style-type: none"> <li>• To what extent does the project’s written policies and procedures ensure that participants are not screened out based on the following criteria? (4 pts) <ul style="list-style-type: none"> <li>○ Having too little or no income (1 pt)</li> <li>○ Active, or history of, substance use or a substance use disorder (1 pt)</li> <li>○ Having a criminal record (with exceptions for state-mandated restrictions) (1 pt)</li> <li>○ History of domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement) (1 pt)</li> </ul> </li>   <li>• To what extent does the project’s written policies and procedures ensure that participants are not terminated from the program for the following reasons? (5 pts) <ul style="list-style-type: none"> <li>○ Failure to participate in supportive services (with exception for HUD-mandated monthly case management meeting for RRH program participants) (1 pt)</li> <li>○ Failure to make progress on a service plan (1 pt)</li> <li>○ Loss of income or failure to improve income (1 pt)</li> <li>○ Being a survivor of domestic violence (1 pt)</li> <li>○ Any other activity not covered in a lease agreement typically found in the project’s geographic area (1 pt)</li> </ul> </li>   <li>• Does the project take proactive steps to minimize barriers to entry and retention? (2 pts)</li> </ul>	<p>11</p>





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Factor 3.E. Quality Assurance	Points
<p>Does the agency and/or project maintain policies, procedures, and actions to ensure continuous quality improvement? Consider:</p> <ul style="list-style-type: none"> <li>• Does the agency train its staff to ensure high quality of care? (2 pts)</li> <li>• Does the agency monitor program performance using data? (2 pts)</li> <li>• Does the agency include consumers in one of the following? (2 pts):               <ul style="list-style-type: none"> <li>○ The agency has a homeless or formerly homeless person on staff or their board</li> <li>○ The agency has a Consumer Advisory Board</li> <li>○ The agency administers consumer satisfaction surveys</li> <li>○ The program involves consumers in program design and operations</li> </ul> </li> <li>• Does the agency incorporate client feedback in program improvement and/or policy-making? (2 pts)</li> </ul>	8



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**4. EFFICIENT USE OF FUNDS (10 PTS.)**

<b>Factor 4.A. Utilization Rate</b>	<b>Scale</b>	<b>Points</b>
<p>Is the project at capacity in meeting the number of homeless people it is designed to serve?</p> <ul style="list-style-type: none"> <li>Consider: Annual Performance Report utilization data on beds (for single persons) OR units (for shared housing/families) for stayers and living-leavers who exit to a permanent housing destination.</li> </ul>	Excellent	5
	Very Good	4
	Good	3
	Fair	2
	Poor	0

<b>Factor 4.B. Unspent Grant Funds</b>	<b>Scale</b>	<b>Points</b>
<p>Has the agency left project grant funds unspent in the past 2 years?</p> <ul style="list-style-type: none"> <li>Consider if the program is running at capacity in the past 2 years and if the project receives leasing or rental assistance funding.</li> <li>Panelists may score programs up or down from the scaled score (e.g., if the project has not yet completed two grant years and is still ramping up).</li> </ul>	<5%	5
	5.1 - 10%	4
	10.1 – 25%	3
	25.1 - 35%	2
	>35%	0

**5. REALLOCATION BONUS (5 PTS.)**

<b>Factor 5.A. Reallocation</b>	<b>Points</b>
<p>Did the Agency voluntarily reallocate a renewal project? Consider:</p> <ul style="list-style-type: none"> <li>How much funding was reallocated?</li> <li>What was the project type?</li> </ul>	5