



EMERGENCY HOUSING VOUCHER (EHV) PROVIDER TRAINING

November 8, 2021

Zoom Tips to Guide Discussion

If possible, please turn on your **video**.

As you have questions or comments, please add them to the **chat box**.

You were automatically placed on **mute** when you entered the training.

We will be **recording** today's training.

PRESENTER INTRODUCTIONS

Homebase

H3



AGENDA

1. *Overview of the Emergency Housing Voucher Program and Community Process*
2. *Coordinated Entry Process for EHV*
3. *Required EHV Application Forms – Walk Through in HMIS*
4. *Sharing Information about EHV with Clients*
5. *Services Requirements for Referring Agencies*
6. *Next Steps & Key Dates*

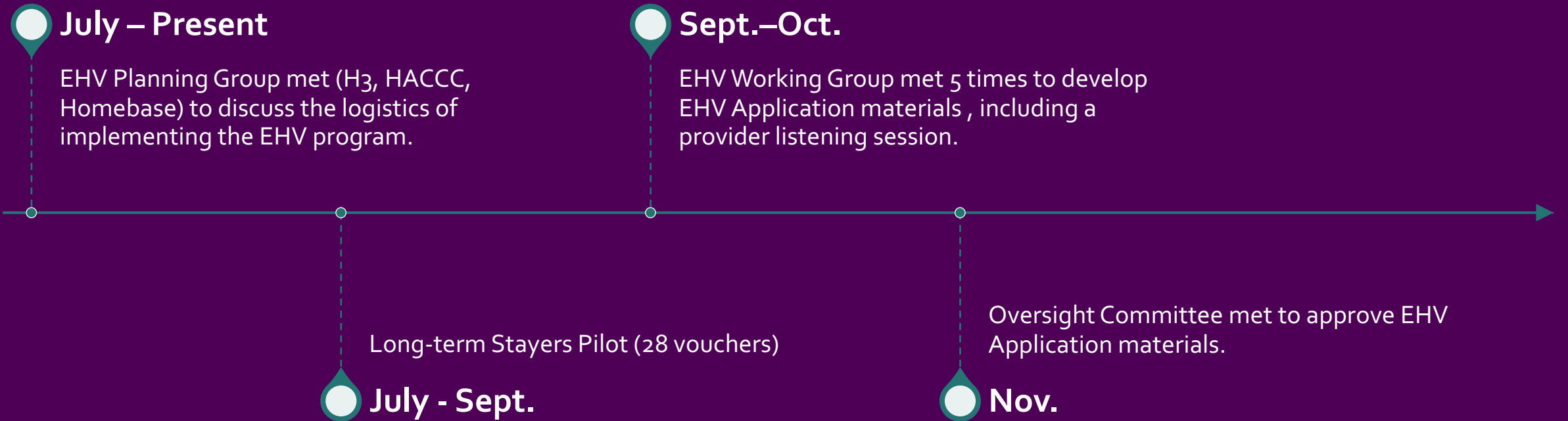
OVERVIEW OF THE EMERGENCY HOUSING VOUCHER PROGRAM

Maddie Nation, Homebase

Emergency Housing Vouchers

- Through the American Rescue Plan (ARP) of 2021, the Housing Authority of Contra Costa County (HACCC) and the CoC received a one-time allocation of **201 vouchers**.
 - EHV's are **tenant-based rental assistance vouchers without supportive services funding**.
- These vouchers must be administered through **Coordinated Entry**.
- The Council on Homelessness' EHV Working Group and Oversight Committee **finalized the local eligibility and prioritization criteria, as well as a variety of different tools and policies**, last week.

COMMUNITY PROCESS TO DATE



Contra Costa EHV Eligibility

Candidate Interest

HUD Homeless Category

U.S. Citizen or Eligible
Immigration Status

Never Convicted of Drug-
Related Criminal Activity for
Manufacture or Production of
Methamphetamine on the
Premises of Federally
Assisted Housing

Not Subject to a Lifetime
Registration Requirement
under a State sex Offender
Registration Program

Enrolled in HMIS-
participating permanent
supportive housing for 3 or
more consecutive years

Enrolled in HMIS-
participating or STAND
emergency shelter for more
than 180 consecutive days

**We will discuss EHV eligibility in greater detail in the upcoming agenda items.*

Allocated Vouchers by Category

	Category	HH Meeting Basic Category Eligibility	Voucher Allocation
1	Permanent Supportive Housing Move On	649 households	121 vouchers (60%)
2	Homeless/Sheltered Long Stayers	272 households	80 vouchers (40%)*

**Note: includes the 28 vouchers used in pilot (52 vouchers remaining)*

COORDINATED ENTRY PROCESS FOR EHV

Shelby Ferguson, H3

REQUIRED EHV
APPLICATION
FORMS – WALK
THROUGH IN
HMIS

Shelby Ferguson, H3

Tammy Stoicich, H3

REQUIRED EHV APPLICATION FORMS



APPLICANT
INTEREST FORM



EHV SCREENING
TOOL



CERTIFICATION
FORMS

SHARING
INFORMATION
ABOUT EHV WITH
CLIENTS

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ENGAGEMENT PROCESS

CE Team Reaches Out Regarding an Eligible Client



EHV Applicant Flyer



EHV Frequently Asked Questions (FAQs)



EHV Applicant Interest Form

OTHER QUESTIONS?

- If clients have additional questions about the EHV program, please reach out to Natalie Siva: Natalie.siva@cchealth.org
- The FAQ document will be updated as we move through this process.

SERVICE REQUIREMENTS FOR REFERRING AGENCIES

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EHV SUPPORT SERVICES NETWORK

Referring
Agencies

EHV
Navigators

Community
Supports

HACCC Case
Manager

THREE PHASES OF EHV



Pre-Transition

Transition

Post-Transition

ROLE OF REFERRING AGENCIES:

- **Explain the EHV program** to eligible clients
- Complete the **EHV Application process** (including attending the Housing Placement Committee)
- Complete any other necessary **documentation** to complete the referral process to HACCC, including: photo identification, birth certificate, Social security card, verification of income within 30 days, all pages of bank statements within the last 3 months
- Connect to new or existing **community supports** that are not dependent on the client's housing status
- Develop an **Individualized Transition Plan** with the client
- Complete **regular check-ins** with clients over the phone or on-site (as needed) for three months (from emergency shelter) or one month (from permanent supportive housing) after move in to EHV.

RESOURCES



Certification Forms



Standards of Practice for Transition Services in the EHV Program



Individualized Transition Plan Template



Training (Date TBD - November): Services in EHV – the Roles of Referring Agencies, EHV Navigators, and HACCC Case Managers

KEY DATES

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KEY DATES

- **November 10**
 - EHV materials and training recording posted to the H3 website
 - Coordinated Entry Team begins reaching out to providers regarding their eligible clients
- **TBD (November)**
 - Training on Services in EHV – the Roles of Referring Agencies, EHV Navigators, and HACCC Case Managers
- **November 29**
 - EHV Application materials due for the Homeless/Sheltered Long-Stayers Category
- **December 10**
 - EHV Application materials due for the Permanent Supportive Housing Move On Category
- **TBD (December)**
 - Housing Placement Committee begins meeting to process EHV Applications

QUESTIONS?

Please reach out to Natalie Siva: Natalie.siva@cchealth.org