

Contra Costa Health, Housing, and Homeless Services Division  
**Contra Costa Coordinated Entry Project**

Applicants' Conference December 7, 2018

Questions & Answers

**Q1. On page 7 of the RFP you give numbers of people typically seen. How did you arrive at those numbers?**

A: The usage numbers are from the Homeless Management Information System (HMIS) and include day and evening traffic of current operations of the CARE Center (Monday through Friday from 8am–5pm) and Warming Center (Monday through Saturday evenings from 7pm–7am).

**Q2. Currently access to the Warming Center is only through the CORE teams and Police Departments. Will that continue to be the case?**

A: CORE is the only current entry point for the Warming Center. We plan to continue to use CORE teams as the access point for warming centers. The County will work with all CARE Center providers to determine evening CARE Center points of entry system-wide as we move toward implementing 24-hour services.

**Q3. For East County pre-development, will the County identify a location?**

A: Yes. We have a provider to locate land or a building that would be suitable for this purpose.

**Q4. Will the County manage design and construction in East County?**

A: That is to be determined, but it is separate from the pre-development activities in this RFP. The pre-development work includes identification of land, resources needed, and potential partners.

**Q5. So the pre-development request is to bring a provider's perspective on physical needs of the site?**

A: Correct.

**Q6. There are no funds for start-up in Central County. Are there existing furnishings and equipment that will be there already and available for use?**

A: Yes, furnishings and equipment will be left on-site for the next provider.

**Q7. Is there any flexibility of funding amounts for each piece of the RFP?**

A: Not at this time. If there is a specific identified need you can propose it and we will consider it during our evaluation.

**Q8. Do you have any historical information on utilities costs?**

A: Yes. During FY2017–18, the utilities expenses for the CARE and Warming Center totaled \$16,584.10, which included electricity, gas, sewer, water, pest control, and garbage. Utilities costs have historically increased at a rate of approximately 3% each fiscal year.

**Q9. Can we visit the central county site?**

A: Yes. We will meet at 4:00pm on Monday, December 17<sup>th</sup> for a guided tour of 2047-A Arnold Industrial Way in Concord for the site visit. Please, no more than two representatives per agency.

**Q10. For the cash match, do you require that it be secured already, or is pending ok?**

A: Please list all sources of match budgeted in your proposal and current status of any anticipated but not yet secured.