



CONTRA COSTA
MENTAL HEALTH
COMMISSION

1340 Arnold Drive, Suite 200
Martinez, CA 94553

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cchealth.org/mentalhealth/mhc

**Mental Health Commission
SPECIAL Executive Committee Meeting
Monday, February 13th, 2023, from 3:00 – 3:30 pm**

Via: Zoom Teleconference:

<https://cchealth.zoom.us/j/5437776481>

Meeting number: 543 777 6481

Join by phone:

1 669 900 6833 US

Access code: 543 777 6481

AGENDA

- I. Call to Order/Introductions
- II. Public comments
- III. Commissioner comments
- IV. Chair announcements
- V. **DISCUSS and APPOINT** nominees from the Contra Costa Mental Health Commission (MHC) for consideration by the Contra Costa County Administrator as candidates to serve on the Measure X-funded Innovation Fund Grant Program Review Panel.
 - **NOMINEES:**
 - Commissioner Gerthy Loveday Cohen, District III
 - Commissioner Tavane Payne, District IV
- VI. Adjourn

ATTACHMENTS:

- A. **Time Sensitive Request re: Measure X Review Panel Advisory Nominee email from Julie Enea dated January 30, 2023**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Executive Assistant to a majority of the members of the Mental Health Commission less than 96 hours prior to that meeting are available for public inspection at 1340 Arnold Drive, Suite 200, Martinez, CA 94553, during normal business hours.



The Contra Costa County Mental Health Commission is appointed by the Board of Supervisors to advise them on all matters related to the county's mental health system, in accordance with mandates set forth in the California State Welfare & Institutions Code, Sections 5604 (a)(1)-5605.5. Any comments or recommendations made by the Mental Health Commission or its individual members do not represent the official position of the county or any of its officers. The Commission is pleased to make special accommodations, if needed, please call ahead at (925) 313-9553 to arrange.

[EXTERNAL] For Consideration of the Mental Health Commission - Time Sensitive Request

Julie Enea <Julie.Enea@cao.cccounty.us>

Mon 1/30/2023 3:26 PM

To: Laura Griffin <nynylag@att.net>; Angela Beck <Angela.Beck@cchealth.org>

This Message Is From an External Sender

This message came from outside your organization.

Hi Laura and Angela,

I am writing to request your Advisory Body's assistance in the assemblage of a panel of individuals ("Review Panel") whose purpose will be to review, evaluate and rank proposals submitted for the County's Measure X-funded Innovation Fund grant program. A more detailed report on Measure X and the Innovation Fund can be found at this [link \[gcc02.safelinks.protection.outlook.com\]](https://gcc02.safelinks.protection.outlook.com). Briefly, the Board of Supervisors, last October 18, set the policies and parameters of the Innovation Fund, a one-time allocation of \$2M to seed innovative public service programs. The Innovation Fund was among the many recommendations of the Measure X Community Adv Board on how to spend Measure X sales tax proceeds.

The County Administrator initiated Phase I of the Innovation Fund process with the November 1, 2022 issuance of a request for Statements of Qualifications (SoQs) and Concept Papers. The County received 14 applications from eligible organizations. The proposals generally fall into the following service areas:

- 3 relating to mental health/substance abuse and living skills counseling and substance abuse treatment;
- 4 relating to hubs/connections to myriad public services, e.g., financial literacy, legal, education, career development, family resources, health and social services;
- 3 relating to access to healthy food;
- 1 relating to transitional housing development;
- 1 relating to job training and readiness;
- 1 relating to closing the digital divide; and
- 1 relating to small business support and development.

The role of the Review Panel will be to review the eligible proposals, receive presentations on each of the proposals, and make recommendations to the County Administrator for Phase 1 planning grants of \$5,000, the purpose of which are to fund the preparation of comprehensive grant applications for up to \$1.95M in Innovation Funds that will be considered in Phase 2. The Review Panel will also evaluate the comprehensive Phase 2 grant applications and make recommendations to the County Administrator on award of Innovation Funds. It is anticipated that serving on the Review Panel will require approximately 12-24 hours to review Phase 1 and Phase 2 applications and approximately 12 hours of interview time between both phases, so approximately a 24-36 hour time commitment over the two phases. Phase 1 work would likely occur in late February and Phase 2 evaluations would likely occur in June.

The Review Panel will be composed of 7 individuals, up to 3 of whom will be selected from nominations made by selected Board advisory bodies. The County Administrator's Office will make final selections of panelists from the pool of nominees according to the representation needs of the panel.

We ask that your body meet and vote to nominate up to 2 individuals for consideration by the County Administrator. To be eligible for selection, panelists will need to meet the criteria below:

- Be knowledgeable in one or more of the service areas described above, preferably with "lived experience".
- Be able to commit the necessary time and energy, as described above, to the evaluation process
- Have neither affiliation nor conflict of interest regarding any of the proposers (this will be determined during the final selection)
- Be willing to maintain strict confidentiality throughout the entire process until recommendations are made public by the County Administrator

To be considered, nominations should be submitted to the attention of Julie Enea, Senior Deputy County Administrator, Julie.enea@cao.cccounty.us, along with a copy of meeting minutes documenting the nominations, **no later than February 24, 2023**. Please provide a brief explanation of how your nominee(s) meet the criteria for the panel.

Julie DiMaggio Enea

**Senior Deputy County Administrator
Contra Costa County Administrator's Office
(925) 655-2056**