

**MHSA CONSOLIDATED PLANNING & ADVISORY WORKGROUP (CPAW)
MEETING MINUTES
March 4, 2010, 4:00 PM – 6:00 PM
651 Pine Street, Room 101**

CPAW Members: Brenda Crawford, Gary Cristofani (for Steven Grolnic-McClurg), John Gagnani, Molly Hamaker, Peggy Harris, Ron Johnson, Anna Lubarov, Susanna Marshland, Kathi McLaughlin, Susan Medlin, Mariana Moore, Ryan Nestman, Teresa Pasquini, Annis Pereyra, Connie Steers, Candace Kuntz-Tao, Wayne Thurston

Members of the Public: Peter Mantas, Ted Rodgers, Sam Yoshioka

Staff: Sherry Bradley, Cindy Downing, Kathy Guruwaya, Erin McCarty, Holly Page, Mary Roy, Caroline Sison

Absent/Excused: Courtney Cummings, Mark Gagan, Steven Grolnic-McClurg, Rhonda Haney, John Hollender, Beatrice Lee, Tony Sanders

Sherry opened the meeting at 4:05 PM.

TOPIC/AGENDA ITEM	ISSUE/CONCLUSION	ACTION/RECOMMENDATION	PARTY RESPONSIBLE
1)Introductions/ Agenda/Outcomes/ Conflict of Interest	Introductions were made. Declared conflicts of interest: Gary Cristofani could not vote since he was standing in for Steven Grolnic-McClurg.		
2)Approval of 2/4/10 Meeting Minutes	The minutes were approved.	Minutes approved with no changes.	Workgroup Members
3)Report from Mental Health Director Donna Wigand, LCSW	Donna was not able to attend this month’s meeting.		
4)Facilitator Update	Grace Boda’s contract is being held by Finance because of the Countywide “hard freeze” on all positions until 7/1/10, at the earliest.	MHSA positions/programs were exempt from this process in the past. The Mental Health Division is awaiting clarification.	Sherry Bradley
5)Discussion/Action - Recommendation RE: MHSA FY 2010/2011 Draft Plan Update	Activity update for Fiscal Year 2008/2009 given regarding CSS, WET, and PEI Programs. Staff recommended to CPAW to approve the MHSA FY 2010/2011 Draft Plan Update as presented. WET: a handout of the PowerPoint presentation will be distributed at a future CPAW meeting. The WET training calendar will be put on the MHS website. PEI: a more complete presentation will be done in the fall, after more data is collected.	MHSA FY 2010/2011 Draft Plan Update: Approval was reached by consensus, provided that a performance review, including strategies and implementations, is conducted by CPAW. CSS: non-FSP hospitalization data will be given at a future CPAW Meeting. In September 2010, Mental Health will be conducting a Launch which will include presentation of all MHSA outcomes for 09/10.	Holly Page

TOPIC/AGENDA ITEM	ISSUE/CONCLUSION	ACTION/RECOMMENDATION	PARTY RESPONSIBLE
	RE: Conflict of Interest rules and regulations, it was suggested that County Counsel be contacted to give a presentation to CPAW on the subject.	County Counsel will be contacted to present on Conflict of Interest rules and regulations.	Sherry Bradley
6) Discussion/Action – Recommendation RE: PEI Statewide Project Assignment & Options Available	The 3 options available to all counties by the State were explained and discussed. Option 1: Implementing Statewide Projects through a JPA; Option 2: Implement Statewide and/or Replicable Projects through Multi-County Collaboration; Option 3: Assign the funds to the State to Administer the Statewide Projects. Staff did not recommend any one option.	Consensus to explore Option 2, Multi-County Collaboration.	Mary Roy
7) Accept Written Reports from CPAW Committees: Report and Recommendations from the Data Committee Report and Recommendation from the Housing Committee	Data Committee Recommendations: 1) Actualize WET Component – Percent of trainings offered should be provided or made available to contractors (as partners). 2) Transitional Employment for TAY FSP Innovative Idea be forwarded to Innovation Committee for their next agenda. Housing Committee Recommendation: to approve the presentation outline of “Raising the Roof: Meeting the Housing Needs of Mental Health Consumers in Contra Costa County.”	Data Committee Recommendations: 1) Approval was reached by consensus. 2) This is currently under review by the Innovation Committee. Housing Committee Recommendation: approval was reached by consensus.	Committee Members Committee members
8) Review CPAW Member Attendance	There wasn’t enough time left in the meeting to review CPAW member attendance.		
9) Public Comment	There was no public comment.		
10) Wrap Up/ Evaluation	Wrap up: RE: CPAW Membership Recruitment: Susan Medlin suggested that CPAW actively recruit mental health consumers for membership. There was no meeting evaluation.	In an effort to recruit mental health consumers for CPAW membership, it was recommended that Ralph Hoffman of the Bus Ambassadors Program be contacted to give a presentation to CPAW.	Sherry Bradley