



CPAW MEETING

Date of Meeting: Thursday, June 7th 2012

3:00 PM to 5:45 PM

Location: 2425 Bisso Ln. Concord CA 94520



Staff Lead: Mary Roy

Staff Support: Jeromy Collado

Facilitator: Grace Boda

AGENDA

TIME	TOPIC	PRESENTER	DESIRED OUTCOMES	MINUTES
3:00 PM	1. Opening, Agenda Review, Announcements • Annual Plan Update • Recruitment for MH Director	Grace Boda	On-Time Start	25'
3:25 PM	2. Public Comment			5'
3:30 PM	3. Acting Mental Health Director's Report	Suzanne Tavano	Discuss to Build Understanding	25'
3:55PM	4. Update on MHS Design Team	Lavonna Martin/ Mary Roy	Discussion to Build Understanding	40'
4:30 PM	5. Break			10'
4:40 PM	6. Lessons Learned in Planning and Stakeholder Process	Grace Boda	Discuss to Build Understanding	60'
5:40 PM	7. Public Comment			5'
5:45 PM	8. Close	Grace Boda		

CPAW Ground Rules

1. Agendas and minutes of the previous meeting will be emailed before each meeting,
2. Meetings will start and stop on time.
3. One speaker at a time; allow the facilitator to "direct traffic."
4. Speaker's remarks should be brief to allow for others to speak.
5. Listen to and value other points of view, even if they differ from yours.
6. To the greatest extent possible, system interests should trump personal interests.
7. Declare potential conflicts of interest before the topic is discussed.
 - The person(s) having a conflict with a topic being discussed will refrain from participating in any group discussion on the matter and will physically leave the room for the period of time the topic is considered.
8. Focus on past stakeholder processes to the extent that it helps the CPAW move forward.
9. When the group makes a decision, seek consensus 1st; a simple majority is the second option.
10. Turn off cell phones, unless your job requires you to be readily available.