



CONTRA COSTA HEALTH SERVICES

Consolidated Planning and Advisory Workgroup (CPAW)
October 3rd, 2019



A G E N D A

3:00pm - 5:00pm
Large Conference Room
2425 Bisso Lane, Concord CA

- CPAW Orientation:** Orientation will take place this month from 2:00 – 2:45 P.M.
Topic: How does budgeting and the money work?
- Instructions for **public comment and stakeholder input:** CPAW welcomes and encourages public participation in its meetings. This time is reserved for members of the public to address topics that are on the agenda. Guests are asked to make their comments brief and may be asked not to exceed two minutes. For agenda items, public comment will be invited at the time those items are addressed. Each interested party is to indicate their interest at the request of the facilitator upon conclusion of Committee discussion of each item. Time is allotted on the agenda for public comment on matters that do not pertain to a specific agenda item.
- If you need a **reasonable accommodation** due to a special need in order to participate in this meeting please contact Audrey Montana at 925-957-2617, or audrey.montana@cchealth.org.
- Any **disclosable public records** related to an open session item on a regular meeting agenda and distributed by the staff to a majority of the members of the Consolidated Planning Advisory Workgroup less than 96 hours prior to that meeting are available for public inspection at 1220 Morello Avenue, Suite 100, Martinez during normal business hours.

| ITEM | PRESENTER | DESIRED OUTCOME | TIME |
|---|--|------------------------------|------|
| 1. Welcome <ul style="list-style-type: none"> • Call to Order • Roll Call, Introductions • Review Working Agreement • Announcements – RFQ Update on Consultant • Finalize Meeting Notes | Jennifer Bruggeman & Genoveva Zesati | o Call to Order | 10 |
| 2. Dialogue with Contra Costa Behavioral Health Services (CCBHS) Executive Staff <ul style="list-style-type: none"> • Psychiatric Emergency Services (PES) and Innovation Agenda Readiness Forms (ARFs) Update and Timeline | Behavioral Health Services Executive Staff | o Information and Discussion | 25 |
| 3. Stakeholder Committee Representatives Sharing Key Topics from Committee Meetings <ul style="list-style-type: none"> • Membership • Systems of Care • Social Inclusion • Children, Teens and Young Adults • Adults • Aging & Older Adults • Innovation • Mental Health Commission • Alcohol and Other Drug Services • Health, Housing and Homeless Services • Suicide Prevention | Committee Representatives | o Information and Discussion | 10 |
| 4. Service Provider Individualized Recovery Intensive Training (SPIRIT) Presentation | Office for Consumer Empowerment | o Information and Discussion | 10 |



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| 5. Report Out of Suicide Prevention Community Forum in September | Jennifer Bruggeman & Genoveva Zesati | o Information and Discussion | 10 |
| 6. Update on Early Childhood Mental Health Community Forum in November • Venue, date, time, flyer • Identify possible discussion points, forum helpers, and agencies that will table | Jennifer Bruggeman and Wanda Davis - First Five Contra Costa | o Information and Discussion | 15 |
| 7. Public Comment & Suggestions for Future Agenda Items | Jennifer Bruggeman & Genoveva Zesati | o Information and Discussion | 5 |
| 8. Review of Meeting | Jennifer Bruggeman & Genoveva Zesati | o Information and Discussion | 5 |
| 9. Adjournment & Next CPAW Meeting <u>There will be no CPAW Meeting in November due to the Early Childhood Mental Health Community Forum in Pittsburg.</u> | Jennifer Bruggeman & Genoveva Zesati | o Next meeting: Thursday, December 5th at 3PM. | |

Facilitator: Jennifer Bruggeman
Staff Support: Genoveva Zesati
Recorder: Audrey Montana

Working Agreement

The counsel and advice of all participants is highly valued in planning and evaluating Mental Health Services Act (MHSA) funded programs and services. In order for all voices to be expressed in a productive, safe and respectful environment, the CPAW body has developed and adopted the following set of self-governance agreements for all participants at all types of CPAW meetings:

1. Come prepared to discuss the published agenda items and handouts.
2. We are committed to starting and finishing on time. Please help us by arriving on time, speaking only to the topic at hand and coming back from breaks on time.
3. Turn your cell phone ringers off; take any calls outside.
4. Avoid providing any distractions, such as side bar conversations.
5. Wait to be recognized before speaking and keep your comments brief.
6. Please identify to the group your perspective, affiliation or potential conflict of interest if you are participating in discussions that lead to group positions or recommendations.
7. When internal group decisions need to be made, such as CPAW or sub-committee governance issues, members will attempt to reach consensus, or, if necessary, decide by a simple majority. For a group position or recommendation made through CPAW to Contra Costa Mental Health, participants may be asked if they support, do not support, or do not wish to take a position. The number of CPAW members and non-members in each response category should be reported.
8. It is okay to disagree politely and respectfully, as different perspectives are welcomed and encouraged.
9. Please refrain from criticizing in a negative manner a specific person or agency during the meeting and in group communications. Outside of the meeting please speak to the staff supporting the meeting for assistance in having your concerns heard and addressed through the appropriate channels.
10. An individual may be asked to leave should he/she behave in a manner that threatens the safety of our group members, or does not honor the terms of this working agreement.