

# Contra Costa County MHSa Planning

## Consolidated Planning Advisory Workgroup

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### Meeting Minutes

**March 05, 2009**

**Present:** Sherry Bradley, Debra Jones, Elvira Sarlis, Anna Lubarov, Brenda Crawford, Candace Tao, Courtney Cummings, John Hollender, Kathi McLaughlin, Kathryn Wade, Mariana Moore, Molly Hamaker, Rhonda Haney, Ryan Nestman, Teresa Pasquini, Tony Sanders, Tracy Love, Veronica Vale, Wayne Thurston, Beatrice Lee, Mickey Sherman, Evelyn Aguilar, Steven Grolnic-McClurg, Steve Ekstrom, and Kara Vernor

**Next Meeting: Thursday, April 2**  
**4 – 6pm**  
**2425 Bisso Lane, 1<sup>st</sup> Floor Conference Room, Concord**

#### **Assignments:**

WHO	WHAT	WHEN
Sherry	Send out a copy of SAMHSA’s Recovery Principles	Before 4/2
CCMH	Deliver a presentation on what’s happening “on the ground” with CSS	Before 4/2
Sherry	Email information regarding Proposition 1E	ASAP
Members	Email Sherry the names of people who could help with reviewing PEI proposals	ASAP
Sherry	Give the group an example of Transformational Training	Before 4/2
CCMH and consultants	Provide an MHSa primer and Financials 101 training	Before 4/2
Sherry	Put Innovation proposal forms on the website	Before 4/2

#### **Announcements**

- CPAW is still looking for teen involvement. Please forward the names of potential teen candidates to Sherry.
- CCMH will begin reviewing PEI bids on 4/6 and would like to include in the review process anyone who doesn’t have a conflict of interest – especially family members, consumers and contract providers.
  - Email ideas to Sherry as soon as possible.
- Spirit: getting ready to do a work-study program in April. Please let us know if your program can benefit from a volunteer.

## **Ground Rules**

The following were unanimously agreed to:

1. Agendas and minutes of the previous meeting will be emailed before each meeting
2. Meetings will start and stop on time.
3. One speaker at a time; allow the facilitator to “direct traffic.”
4. Speaker’s remarks should be brief to allow for others to speak.
5. Listen to and value other points of view, even if they differ from yours.
6. To the greatest extent possible, system interests should trump personal interests.
7. Declare potential conflicts of interest before the topic is discussed.
8. Focus on past stakeholder processes only to the extent that it helps the CPAW move forward.
9. When the group makes a decision, seek consensus first; a simple majority is the second option.
10. Turn off cell phones, unless your job requires you to be readily available.

## **Business**

- The format of the minutes is acceptable.
- Meeting time will remain at 4-6:00 pm on the first Thursday of the month.
- The ground rules will be posted at subsequent meetings.
- Conflicts of interest can be declared once. Several participants acknowledged that their organizations will be bidding on CCMH contracts.

## **MHSA Program Manager’s Report**

- State: Prop 1E – Sherry will get the group more information about this tomorrow.
- Local: There was a great turnout at the PEI bidders’ conference this week. Some could not attend, however, due to legitimate conflicts, so there may be a second bidders’ conference. Those who attended the first conference wouldn’t need to attend the second one. CCMH will begin reviewing responses on 4/6 and would like to include in the review process anyone who doesn’t have a conflict of interest – especially family members, consumers and contract providers.

## **Community Services and Supports: Presentation and Discussion**

- The group would like a presentation of what is happening “on the ground” and whether programs have been successful.
- NOFA: Notice of Funding Availability. NOFA prevents us from doing more with the \$9.1 million housing funding. We need a NOFA addendum.

- All housing is supportive housing so far.
- There were never enough housing dollars.
  - Do you have plans to transfer MHSA housing to .....
  - A: No, but that's a great idea. There are shelter plus vouchers being given out in the County, so we can do it – to stretch the MHSA dollars. Sherry will look into this tomorrow.
- Shelter Plus Care distributes the MHSA vouchers.
- We need an example of “Transformational Training.” Sherry will get this to everyone.
- Expand definitions of “family member” to include those who have had family members in the system in the past.
- The difference between capacity and enrollment in CSS programs has to do with the difference between planning and reality. The reality is that going from outreach and engagement to enrollment is difficult. Many families don't want to be identified, nor do they want to have ongoing relationships with government.
- With the TAY program, there is no more housing and no vouchers. It's a capacity issue.
- It might be helpful to do a Finance 101 training (along with the MHSA primer.)
- More outcomes should be tracked than just numbers served. How can we plan if we don't understand program efficacy?
  - A: We only have quantitative, not qualitative data. We're now thinking about how to gather this – focus groups, etc.
- What are other counties doing to evaluate MHSA programs? There are many who are already taking measures to gather outcome level data.
- We might want to meet in between meetings, based on our interests, in order to accomplish more.
- At some point, we need to look at the definitions of partnership – as in Full Service Partnership.
- I like the idea of the electronic tracking of records – consumers would not have to repeat all of their information every time they work with a new agency.

### ***Homework***

Review these meeting minutes, the agenda for the April 2<sup>nd</sup> meeting, and all other documents sent out prior to April 2<sup>nd</sup>.

### ***Next meeting/Agenda***

The next meeting will be April 2<sup>nd</sup>, 4-6pm.